

COLLECTION DEVELOPMENT PLAN

Intellectual Freedom

Include a statement on intellectual freedom to which the school subscribes, accompanied by the school's procedures for dealing with challenged resources. (See Appendix D, pp. 10-21 to 10-24, for Policy and Regulation 3,012.1 - Program Issues and Challenges, and Appendix E, pp. 10-25 to 10-31).

Statement on Copyright

Include a statement indicating that all resources in the collection and all users of the collection are expected to adhere to current Canadian copyright legislation.

Long - and Short-term Priorities

Specify particular areas of the collection which require attention and development. Formulate a timeline for addressing these short- and long-term needs. This part of the policy will require annual updating and revision. It should be consulted each time orders are placed from Recommended Resources and Collection Development lists.

The school's collection development plan should be discussed and reviewed annually with all teachers, students and administrators including provision for school council input and informing parents. It should be filed following this section and included within the school improvement plans. The plan will be showed with the entire learning community.

EVALUATION/SELECTION CRITERIA SUMMARY

NOTE : Refer to *Guidelines for Evaluation of Learning Resources* document (CBE, 1996 revision) for detailed criteria.

When summarizing content for a given resource, refer to details such as:

- story or subject synopsis

 - age of protagonist if applicable for the purpose of grade level recommendation
- When writing evaluative commentary for a given resource, refer to details such as:
- **organization** - thematic, chronological, alphabetical, search procedures, illustrations, visuals, technical difficulties, outstanding features, audio, pacing, interactivity, etc.
 - **authority, accuracy** - up-to-date, does not model, encourage or reinforce actions or beliefs which indicate a prejudgment or disrespect of an individual or group action
 - **literary merit** - as applicable to the resource: plot/character development, setting, style, theme
 - **comparison** - with product in a similar or other medium