

## NEEDS ANALYSIS FOR COLLECTION DEVELOPMENT

For Resources Supporting Curriculum Area(s)

Name: \_\_\_\_\_

Date of assessment: \_\_\_\_\_

Area to be considered (e.g. Health/Human sexuality):  
(Subject/Curriculum/Dewey)

What specific programs (instructional and non-instructional) are supported or need to be supported by acquiring resources in this area? (e.g. Grade 4- menstruation)

### CURRENT PROFILE OF SUBJECT AREA i.e. what do we already have in this area?

Where should I look? (The online catalogue is available in every CBE school library)

- Online catalogue
- Core Resources for Collection Development (database or hardcopy)
- Evaluation and Selection database
- [Medianet](#)

Availability of materials (various formats that we already have in this area) are:

- |   |  |                                       |
|---|--|---------------------------------------|
| <input type="checkbox"/> Books          | <input type="checkbox"/> multimedia kits                           | <input type="checkbox"/> DVDs         |
| <input type="checkbox"/> Audiocassettes | <input type="checkbox"/> web sites ( <a href="#">CBE Library</a> ) | <input type="checkbox"/> other: _____ |
| <input type="checkbox"/> Videocassettes | <input type="checkbox"/> periodicals                               |                                       |
| <input type="checkbox"/> CD-ROMS        |  |                                       |

### ASSESSMENT AND EVALUATION OF SUBJECT AREA:

Points to keep in mind:

What condition are the materials? – \_\_\_ acceptable \_\_\_ worn and damaged

Currency? \_\_\_ Up to date \_\_\_ outdated

Classics or award winners? \_\_\_ (should be kept)

Nothing available for replacement \_\_\_ (should be kept)

Resources unique in content, format, illustrative technique etc.\_\_\_\_ (should be kept)

**What resources in this subject area require development?**

- |   |  |                                      |
|---|--|--------------------------------------|
| <input type="checkbox"/> Books          | <input type="checkbox"/> multimedia kits                           | <input type="checkbox"/> DVDs        |
| <input type="checkbox"/> Audiocassettes | <input type="checkbox"/> web sites ( <a href="#">CBE Library</a> ) |                                      |
| <input type="checkbox"/> Videocassettes | <input type="checkbox"/> periodicals                               | <input type="checkbox"/> other:_____ |
| <input type="checkbox"/> CD-ROMS        |  |                                      |

**This subject area needs to be strengthened in terms of:**

- Overall coverage \_\_\_\_\_
- More varied titles \_\_\_\_\_
- Currency \_\_\_\_\_
- Duplication of titles \_\_\_\_\_
- Replacement \_\_\_\_\_
- Other \_\_\_\_\_

**SUGGESTED STRATEGIES**

- Identify areas of priority.
- Consult Online Catalogue – evaluation and selection database.
- Consult [CBE Library](#) for websites.
- Consult [Medianet](#); Video Loan Pool ; Videos for School Library Program catalogue.
- Consult Recommended Resources Listing.
- Consult Core Resources for Collection Development (CRCD) database (online or hard copy).
- Obtain suggestions from teachers regarding resources they have used or have needed.
- Check Professional Learning Centre collection (also the PLC Art database).
- Use journals, listservers, websites, resource events etc.

**WHAT SHOULD I DO WITH THIS INFORMATION?**

Attach to your current Collection Development Plan.

(note: revised from COLLECTION ANALYSIS, appendix B)